



# SELVAM COLLEGE OF TECHNOLOGY

PONNUSAMY NAGAR, SALEM ROAD(NH-44),  
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Approved by AICTE - New Delhi, Affiliated to Anna University - Chennai

## PLANNING AND MONITORING COMMITTEE

MINUTES OF MEETING HELD ON 18.07.2018 at 10.30 AM

### MEMBERS PRESENT

S.No	Name and Address of Member	Position
1	<b>Dr.A.Natatrajan, M.E.,Ph.D.</b> Principal, Selvam College of Technology, Namakkal – 637 003	Chairman
2	<b>Dr.R.Sasikumar M.E.,Ph.D.</b> Director /Research, Selvam College of Technology, Namakkal – 637 003	Member (Senior faculty member of the college)
3	<b>Dr.S.N.Subramanian, M.E.,Ph.D.</b> Chairman,S.N.S. Group of Companies, 536, Vellakinar Post, Coimbatore-29.	Member (Representing Industry)
4	<b>Er.N.Manickam,M.E.,</b> Architect /Civil Engineer, Thamgamm Associates, Rasipuram-Namakkal	Member (Representing Professional Service)
5	<b>Mrs.Bhuvaneswari.M.E.,</b> HOD/ CSE, Selvam College of Technology, Namakkal – 637 003	Member (Senior faculty member of the college)

**The following member of Planning and Monitoring committee could not attend the meeting due to their prior engagements and request leave of absence.**

1	<b>Mr.N.Illamparuthi</b> Executive Director, Neyveli Lignits Corporation Ltd Neyveli,Cuddalore	Member (Representing Industry)
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**Dr.A.Natarajan M.E., Ph.D. presided over the Planning and Monitoring committee meeting and conduct the proceedings**

**The following subjects were discussed and relevant decision were made as given below.**

Subject No	Subject	Resolution No	Resolution
1	The academic activities and other plans for the current academic year 2018 -19	1	Discussed and ratified
2	To Carry and follow the academic work as per academic calendar.	2	Discussed and ratified
3	Identify weak students and arrange extra classes after college hours	3	Discussed and ratified
4	Plan Remedial coaching for every subject and display time table on notice board	4	Discussed and ratified
5.	All equipment's should be tested and calibrated.	5	Discussed and ratified
6.	Faculties to be encouraged to apply for patents and publish research journals and articles	6	Discussed and ratified
7	To advise all the faculty to attend any one of the technical events in other intuitions.	7	Discussed and ratified
8	All faculty are responsible for student discipline.	8	Discussed and ratified
9.	Frequent meeting between students and mentors	9	Discussed and ratified
10	Motivated to register NPTEL courses (both staff and students)	10	Discussed and ratified
11	Plan to conduct faculty seminars on 5th hour (Alternative working days)	11	Discussed and ratified

**The meeting came to a close at 12.00 pm.**

(Sd/-) Dr. A.Natarajan  
Principal and Member Secretary